



Best
Practice
Network



Invest in your CPD this Autumn.

Discover the full range of
our training programmes.

“I have thoroughly
enjoyed the
(NASENCO) course
and would recommend
highly to others.

NASENCO Graduate

Learn. Share. Grow.

bestpracticenet.co.uk/cpd-courses



"The course has provided a valuable opportunity to reflect upon and improve my practice as SENCO. I have very much enjoyed the academic element."

- NASENCO Graduate

National Award for SEN Coordination (NASENCO)

Our comprehensive NASENCO programme tailored to the needs of new and aspiring SENCOs providing the skills and knowledge necessary to be effective in their role. The course is validated by Bath Spa University and awards 60 credits at a Master's level.

The benefits

- ✓ Develop your knowledge of SEND legislation, policy, and practice and apply this knowledge in your role as school SENCO
- ✓ Enhance your leadership and management skills, including how to work collaboratively with colleagues, parents/carers, and other professionals
- ✓ Improve your understanding of the needs of children with SEND and learn how to support their learning and development
- ✓ Gain a nationally recognised award that will enhance your professional development and career prospects

Programme Structure

Induction	Term 1	Term 2	Term 3	Term 4
Day 1 Initial needs diagnostic	Facilitated taught sessions: Days 2, 3 and 4		Facilitated taught sessions: Days 5 and 6	
Academic writing overview	Reflective Account 1 (RA1) Monthly optional academic writing workshops from term 2 Submit RA1 plan for feedback Submit final RA1		Reflective Account 2 (RA2) Monthly optional academic writing workshops Submit RA2 plan for feedback Submit final RA2	
VLE familiarisation	Ongoing self-directed learning through VLE and Participant Discussion Forum Theme 1: Professional knowledge and understanding Theme 2: Leading and coordinating provision Theme 3: Personal and Professional Qualities			
Assessment overview	Ongoing development of e-portfolio of evidence across all four terms Optional monthly e-portfolio and learning outcome workshops from term 2			

Who is it for?

- School SENCOs who are new to the role and need to obtain the NASENCO within three years of appointment
- Aspiring SENCOs or teachers working alongside the designated SENCO, who have the support of their school
- Qualified Teachers with Qualified Teacher Status (QTS) or Qualified Teacher Learning and Skills (QTLS) who would like to support SEN provision in their school
- Individuals with Early Years Initial Teacher Status (EYITS) can also pursue the Award, but this recognition is limited to the 0-5 sector

Entry requirements

All applicants must have:

- Support from candidate's school
- DBS checked / ISA registered
- Permanently / fix-term employed until the NASENCO is completed
- A signed declaration from headteacher
- A signed confirmation form (non-designated SENCOs only)



NASENCO AT A GLANCE



Blended learning

6 face-to-face events and self-guided online study OR



Distance Learning

With live-facilitated online training



This Course Awards

National Award for SEN Coordination;
60 Master's Credits



Course Duration

15 months



Upcoming deadlines

Apply by the 22nd of September for the Autumn 2023 Intake



Dean Boyce
CPD & Accreditation
Director

PROGRAMME LEAD

Dean has many years of experience in school-centred CPD design, delivery, management and quality assurance. He has worked across a wide range of education sectors gaining a wealth of understanding of high-quality CPD for all members of the school community.

Learn more and apply at bestpracticenet.co.uk/NASENCO

For more information call 0117 920 9428 or email enquiries@bestpracticenet.co.uk



"The confidence boost and professional development I have gained as an HLTA has enabled me to take on more important roles within the school."

HLTA Graduate

Higher Level Teaching Assistant (HLTA) Status

A recognised progression route for school support staff. HLTAs work closely with teachers to raise standards and help each learner reach their potential. In a survey of our HLTA graduates, 91% answered that gaining the status had increased their confidence in their own abilities.

The benefits

- ✓ Highly positive impact on schools and outcomes for children and young people
- ✓ Enhances knowledge, expertise and skills in supporting learning
- ✓ Cost-effective, home-grown cover for PPA and other needs
- ✓ HLTAs can teach classes on their own and cover teacher planned absences
- ✓ Reduce teacher workload as HLTAs can support planning, preparation and delivery of activities
- ✓ Quality assured through rigorous national standards

Programme Structure

TERM 1

Online induction activities

Day 1

Online facilitated preparation

Feedback on draft task

Day 2

Online facilitated preparation

TERM 2

E-portfolio completion
Assessment

What is included?

- Two days of live facilitated online study including virtual presentations, work with peers, and independent study
- Independent online course study
- Independent writing of tasks and creation of e-portfolio
- 1.5 hour assessment (interviews with candidate, teacher and headteacher)

Entry requirements

All applicants must have:

- Some experience of leading whole-class learning with no teacher present
- Level 2 in English and maths such as GCSE grade C or above

AT A GLANCE



Online Training



This Course Awards

HLTA Status



Course Duration

4 - 6 months



Upcoming deadlines

Apply by the 22nd of September for the Autumn 2023 Intake



Nick Thornber
HLTA Programme
Manager

PROGRAMME LEAD

Nick has worked in education for 30 years. He has a background in mainstream and special schools in both teaching and leadership roles. He enjoys facilitation and assessment of professional development for teaching assistants, SENCOs and school leaders.

Learn more and apply at bestpracticenet.co.uk/HLTA
For more information call **0117 920 9428** or email enquiries@bestpracticenet.co.uk



“As an existing school office manager with ambitions to progress to a school business manager, I was recommended the Best Practice DSBM course. I have found the whole experience of undertaking this course incredibly positive.”

DSBM Graduate

Level 4 Diploma for School Business Managers (DSBM)

Designed for existing and aspiring school business managers who wish to enhance their leadership, management and administrative skills.



The benefits

- ✓ Manage resources within a school more efficiently, effectively and sensitively
- ✓ Develop an understanding of the purpose of business management in a school context
- ✓ Demonstrate leadership and management decision-making skills
- ✓ Evaluate the efficiency and effectiveness of business management operations within a school
- ✓ Achieve an Institute of Leadership and Management (ILM) accredited qualification linked directly to the Institute of School Business Leadership (ISBL) professional standards

Programme Structure

Term 1	Term 2	Term 3	Term 4
<div>Programme induction Group support workshops Assessment tutorial</div>	<div>1:1 coaching Assessment tutorial</div>	<div>Group support workshops 1:1 coaching</div>	<div>Group support workshops</div>
<div>LSS unit Live unit tutorial sessions 1 and 2</div>		<div>Procurement unit Live unit tutorial sessions 1 and 2</div>	
<div>Finance unit Live unit tutorial sessions 1 and 2</div>		<div>Optional unit Live unit tutorial sessions 1 and 2</div>	

Who is it for?

The programme is designed for existing and aspiring school business managers who wish to:

- Further develop their leadership, management and administrative skills
- Enhance their knowledge and understanding of key areas of school business management through a professional qualification

Mandatory units

- Leading Support Services in a School
- Finance in a School
- Procurement in a School

Optional units (choose one)

- Supporting Human Resource Management in a School
- Supporting School Infrastructure Management
- Marketing in a School

DSBM AT A GLANCE



Online Training



This Course Awards

Level 4 Diploma for School Business Managers



Course Duration

15 months



Upcoming deadlines

Apply by the 22nd of September for the Autumn 2023 Intake



Val Andrew
DSBM Programme Manager
& EPAO Senior Assessor

PROGRAMME LEAD

Val has worked in the education sector for 25 years in school business management and leadership roles.

A graduate of the original National College SBM programmes, she is passionate about the profession and the availability of professional development for practitioners.

Learn more and apply at bestpracticenet.co.uk/dsbm-L4
For more information call **0117 920 9428** or email enquiries@bestpracticenet.co.uk

How to Apply

STEP 1

Visit our CPD page at
bestpracticenet.co.uk/cpd-courses

STEP 2

Select the webpage for the programme
you would like to complete.

STEP 3

Click **Apply Now** to sign up!
You will need to setup an account
if you don't already have one.

STEP 4

For each CPD programme we will ask
you to provide a signed headteacher
declaration.

STEP 5

It takes about 20 minutes to apply for
one of our courses. Our friendly team
are available to help you.

**We are
recruiting for
the Autumn
2023 Intake.**

Apply by the
22nd of September
to meet the
deadline!



Our CPD
advisors
are here
to help!

Learn more

0117 920 9200

enquiries@bestpracticenet.co.uk

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